



Dear Parents,

We are pleased to announce that we shall now be providing an Online Shop and ordering facility to run alongside our Ballard Uniform Shop. You will therefore be able to order uniform online at <https://www.thedirectclothing.co.uk/school/ballard-school/>

All orders placed will be available for collection either from the Uniform Shop during opening hours or from Reception within 3-5 working days. We are not able to offer a delivery or courier service.

We suggest that the website is only used for the ordering of the odd additional replacement item where you are sure of the size or wish to order a larger size than the one that your child already has. This is to avoid complicated exchanges and refunds as sizes do vary. For larger, more complicated or expensive purchases we'd rather see your child personally for a proper fitting to give you the best service and to ensure school uniform regulations are met and consistency is maintained.

Our objective is to offer a personal, friendly and high quality service for your convenience. If you have any uniform questions or need help, please do not hesitate to contact us at the School Uniform Shop on Uniform@Ballardschool.co.uk.

Please follow the instructions below to place an order.

- Go to <https://www.thedirectclothing.co.uk/school/ballard-school/>
- Click on the item of school uniform you require and select your size and 'add to cart'
- Once you have chosen all your items please review your cart and proceed to checkout
- Enter your details as requested
- You will receive an email confirmation of your order and an email confirmation from Worldpay for your payment.
- All orders will be processed within 3-5 working days

All purchases need to be paid to The Direct Clothing Company as we are unable to put uniform purchases onto school bills.

Kind regards
Julia, Mel and Lavinia