

Information for Prospective Staff

N.B. Please also consult the following documents:

- 1. Procedure for Appointing Staff*
- 2. Staff Recruitment Policy*

Introduction

Ballard School has evolved over 100 years from a boys' school with a strong Naval connection, to a boys' Prep School (Edinburgh House) with close connections to a girls' senior school (Fernhill Manor) - both boarding schools in New Milton - and then in 1995 to a co-educational day school when Edinburgh House and Fernhill Manor amalgamated on the former's site. There are now around 450 pupils aged 2 to 16 years at Ballard. We are shaped like an inverted pyramid: small at the bottom (one or two forms per year group) rising to three forms in Y7 and four forms in Y9, each with around 15 or so pupils in them.

The aims of the School can be seen in the 'aims and objectives' paper whilst something of its ethos and atmosphere will be discerned from its website www.ballardschool.co.uk and its publications such as the prospectus, the annual information booklet, and the thrice-yearly publication *Ballard Bugle*.

Structure of the School

All Ballard pupils are day children and, once in full-time education, they arrive at 8.30am daily, Monday to Friday, and finish school by 4.00pm. Children may then go home but most stay for activities or supervised prep (homework) until the school buses leave at 5.10pm. There is no Saturday school but occasionally matches or special events take place at the weekend.

The Pre-prep is for pupils from Nursery (aged 2 years) up to the end of Year 2, the Prep for Years 3 - 8 (split into Lower Prep for Y3 - 5 and Upper Prep for Y6 - 8) and the Senior School for Years 9 - 11. Pupils leave Ballard after their GCSEs and go on to a variety of Sixth Form providers. These include Brockenhurst College (a Sixth Form college and community centre), Peter Symonds College (Winchester), King Edward's in Southampton, the grammar schools in Bournemouth, local maintained school sixth forms (such as Highcliffe, Arnewood, St Peter's and Twynham) and senior independent schools such as Canford and Bryanston. A few pupils leave Ballard at the end of Year 6 when they take the grammar school exams or at the end of Year 8 after Common Entrance but we have sizeable new intakes at Year 7 and Year 9.

Governors at Ballard

Ballard is an educational charity with a Christian foundation (see the 'aims and objectives' paper). Our Governors number around twelve and are led by Mr. Peter Goodfellow. They have a committee for education, for health and safety and for finances and facilities. Each Governor also has a 'link role' to different activities or committees within school (such as to do with child protection, with access arrangements and with learning support). Our Governors are very supportive of school events and retain a pastoral and caring interest in our staff and pupils.

Pupils at Ballard

We are a non-selective school in the sense that we do not require an entrance exam for entry. However, whilst we do have quite a broad ability range and offer Learning Support to around 15% of the pupils, we have some very bright and talented pupils. We require a 'taster day', references and reports for entry and we offer bursaries and scholarships as appropriate. Many of our pupils have much to offer by way of sporting and performing arts' skills and several represent the County in their chosen discipline. Ballard is an holistic school and encourages extra-curricular activities as part of a broadening

education. We support many charities and promote positive attitudes towards others, good manners and a Christian ethos.

Staff at Ballard:

We promote a family ethos and talk about ‘the Ballard Family’ (being conscious of each other’s needs and responding appropriately) as well as ‘the Ballard Way’ (upholding our values). Like all families, we have our difficult moments from time to time but fundamentally we are a caring, pastorally- aware community which endeavours to be ‘outward facing’ to our local community, our country and the wider world.

Conclusion:

Thank you for considering an application to join the staff at Ballard School. If you are successful you will be joining a vibrant, purposeful and exciting school! If you have any further queries please don’t hesitate to contact the Headmaster, Mr Andrew McCleave, via his PA, Mrs. Jenni Shaw.

Revised and updated: October 2018

***Jenni Shaw* (Headmaster’s PA)**